

**WBSEDCL****West Bengal State Electricity Distribution Company Limited**

(A Government of West Bengal Enterprise)

Office of the Regional Manager, South 24 Parganas Region, WBSEDCL

Email-ID - rm.south24pgs@wbasedcl.in

Phone – 03324230340/0342

Registered Office: “Vidyut Bhavan”, Block – DJ,

Sector – II, Bidhannagar, Kolkata – 700091,

Administrative Building (1<sup>st</sup> Floor) Kulpi Road

(Near Padmapukur), Baruipur, Kolkata-700144

CIN: U40109WB2007SGC113473

**NOTICE INVITING e-TENDER**

NIT No. :RM/24PGS(S)/CSR/2025-26/ 274

Date: 11.04.2025

Sub: Supply and delivery of Utensils Items to various Schools near Bansdrone, area under CSR Scheme of WBSEDCL.

The Regional Manager, South 24 Parganas Regional Office, WBSEDCL invites e-Tender (on Item Rate Template) from genuine bonafide, experienced & resourceful manufacturer /authorized distributors/dealer/retailer, reputed vendor, for supply, transportation & delivery of the following items:

Tender Value:	Rs.2,47,098.21 (Rupees Two Lacs Forty-Seven Thousand Ninety-Eight and Twenty One paisa Only)
Earnest Money:	Rs.4,941.96 (Rupees Four Thousand Nine Hundred Forty-One and Ninety-Six Paisa Only)

Sl. No.	Description of Work	Unit	Quantity	Delivery Location	Delivery Schedule (from issuance of P.O.)
1	Supply delivery of Utensils items to various Schools near Bansdrone area as mentioned in BOQ.	Nos	As mentioned in BOQ for each item.	Various Schools near Bansdrone area as mentioned in BOQ Annexure-I.	Total work to be completed within 30 days from the issuance of P.O.

Scope: - Supply, transportation & delivery Utensils Items to various Schools near Bansdrone area. The various items procured for various Schools are to be delivered and installed directly to the schools as mentioned in BOQ Annexure - I. After successful delivery and installation, necessary papers will be regularized from South 24 Parganas Region, WBSEDCL. (Delivery and Installation location is subject to be changed as per site requirement).

1. Intending Bidders shall login to the e-Procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password.
2. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority.



3. E-tender portal is maintained by NIC and payment gateway facility available in e-tender portal is maintained by ICICI Bank.
4. Facility for collecting EMD via offline mode has been discontinued in e-tender portal as per order.
5. As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). EMD for unsuccessful bids will be returned to bidders automatically from NIC portal after completion of tendering process.
6. For technically rejected bids, EMD amount will be automatically returned to bidders after the bid is technically rejected in e-tender portal.
7. Payment status of bids submitted against NIT's will be available in MIS reports provided in e-tender portal maintained by NIC.
8. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:  
Net-banking through Payment Gateway

RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

9. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

**10. General Instructions for Online Payment:**

The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.

Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).

The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of the tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.



11. Refund/ Settlement of EMD Amount:

For unsuccessful bidders, the EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.

The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of the tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

12. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033\_40267512/ 13 since payment gateway facility used by E-tender portal is maintained by ICICI.

13. Eligibility criteria:

All categories of intending Bidders who have successfully delivered tendered items/any similar type of equipment to Govt./Govt. Aided/ Govt. affiliated establishments/institutions or any other reputed institutions against Purchase Orders, Signed Challans/ SRV / Delivery certificate etc. for completing supply, Delivery, and transportation of said materials.

- a) I.T. return for last 3 (three) financial years.
- b) PAN Card details.
- c) GST registration certificate
- d) Professional tax payment certificate.

These are required for acceptance of the Technical Bid unless of which the bid may be considered as non-responsive.

14. After successful bidding, sample will be collected from the L1 bidder for inspection within 10(ten) days and after successful inspection, P.O. will be placed to L1 bidder. However competent authority has full power to reject L1 Bidder and choose next lower bidder if the materials are found to be sub-standard. The ordered materials should be transported & delivered within 30 days from issuance of P.O., otherwise, penalty may be imposed as per rule of WBSEDCL for delay in delivery of ordered materials. If the above materials are found beyond Specification/ satisfaction, the same will be rejected and fresh material is to be submitted at the own cost of the successful bidder.

15. Earnest Money / Bid Guarantee: The amount of Earnest money @ 2% (two percent) of the pro-rata tendered amount of the offered quantity shall be submitted individually along with the offer.

16. Bid Validation: Bid shall remain valid for a period not less than 180 days after date of Bid opening of tender. If the Bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

17. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. Technical Document and Financial Bid should be submitted online on or before as per stated 'Date & Time Schedule'.



18. The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.

19. No mobilization advance and secured advance will be allowed.

**20. Date and Time Schedule:**

Sl.No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	23.04.2025 15:00 Hrs
2.	Documents download/sell start date (Online)	23.04.2025 16:00 Hrs
3.	Bid submission start date (Online)	23.04.2025 16:00 Hrs
4.	Documents download End Date.	30.04.2025 15:00 Hrs
5.	Bid Submission closing date (Online)	30.04.2025 15:00 Hrs
6.	Technical Bid opening date (Online)	02.05.2025 15:30 Hrs
7.	Date of uploading list for Technically Qualified Bidder (online)	To be intimated later
8.	Financial Bid opening Date (Online)	To be intimated later

21. WBSEDCL reserves the right to take decision keeping its financial interest. The provisions of Vendor Rating & Holiday Listing, will be applicable as per Revised Purchase Policy of WBSEDCL which is available in Website: [www.wbsedcl.in](http://www.wbsedcl.in)

22. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

23. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges with loading and unloading charges. The rate quoted by the contractor i.r.o. for each item is inclusive of all such taxes, cess and others as stated above excluding GST. Applicable GST will be paid as per norms.

24. Any evidence of unfair Trade practices including overcharging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders. Any bidder against whom FIR/ Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.

25. The quantities provided in the schedule are provisional only, which may vary upto any extent. The quoted rate of each item shall remain Firm. The company reserves the right to alter, amend, and omit or otherwise vary the quantities as may be necessary but such variation will be limited to  $\pm 25\%$  (plus or minus twenty five percent) of the contract price. Payment shall be made as per actual supply & delivery.

26. The Bidder, at his own responsibility and risk to visit and examine the site of supply & delivery point and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the supply & delivery point as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder own expense.



27. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

28. Payment of supply materials will depend on availability of funds. Intending bidders may consider these criteria while submission of tender and quoting their rate through online.

29. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

30. The intending bidder(s) required to quote the rate in item rate BOQ to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.

31. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

32. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

Any further information along with WBSSEDCL's Revised Purchase Policy may be had from the Website: [www.wbsedcl.in](http://www.wbsedcl.in) and the following office:

Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-2319-7563

*[Handwritten Signature]*  
11.4.25

Regional Manager  
South 24 Parganas Region



## INSTRUCTION TO BIDDERS:

1. General guidance for e-Tendering: Instructions/Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System of West Bengal, through logging onto <http://www.wbtenders.gov.in> (the web portal) the contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC): Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause-2 of Instruction to Bidder. DSC is given as a USB e-Token.

4. Downloading of Tender documents: The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once logs on to the website mentioned in clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Submission of Tenders: Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats/.pdf format).

Technical proposal: The Technical proposal should contain scanned copies of the following standardized formats in two folders :

Non-Statutory Folder Containing:

Company details

I.T. return for last 3 (three) financial years,

PAN Card details

GST registration certificate.

Credentials: As mentioned in Eligibility criteria.

Manufacturer's certificate/ Distributor's / Dealership/ Supplier certificate, Purchase Orders, Dispatch Instructions (if any), Signed Challans and valid Type test report from NABL accredited Laboratory as per relevant IS specification unless of which the bid may be considered as non-responsive.

Note: Failure of submission of any of the above-mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER: Click the check boxes beside the necessary documents in the My Document list and



then click the tab "Submit Non-Statutory Documents" to send the selected documents to non-statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	a) PAN Card. b) GST Registration Certificate (including HSN and SAC Code). c) Copy of I.T. return for last 3 assessment years
02.	Company Detail(s)	Company Detail	Company registration No (if Bidder is a Company)
03.	Credentials	Credential	All categories of intending Bidders who have successfully delivered tendered items/any similar type of equipment to Govt./Govt. Aided/ Govt. affiliated establishments/institutions or any other reputed institutions against Purchase Orders, Signed Challans/ SRV / Delivery certificate etc. for completing supply, Delivery, and transportation of said materials.
04.	Financial Information	Financial Information	a. I.T. return for last3 (three) financial years b. PAN Card details. c. GST registration certificate d. Professional tax payment certificate e. Document related to execution of at least 01 no similar work.
05.	Earnest Money and Cost of Tender	Earnest Money	Scanned copy of successful payment receipt of Earnest Money.

5.2 Financial proposal: The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate (on item rate) online through Computer in the space marked in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Cost of bidding: The Bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.



## 7. Opening, Evaluation, and comparison of bids:

7.1 On examination of document submitted under different covers WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step.

7.2 Evaluation of bid will include and will consider:

7.2.1 Cost of purchase items including taxes & duties etc. but excluding GST.

7.2.2 The owner shall evaluate and compare only the bids (Item rate BOQ) determined to be substantially responsive.

7.2.3 The bids shall be evaluated based on total price for the entire scope of work covered under this bid document.

also.

7.2.4 Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid.

and because of this comparison, the lowest bid will be selected for award of contract if satisfied all requirements.

7.2.5 Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

(i) Opening of Technical proposal: Technical proposals will be opened by the Regional Manager, the South 24-Parganas Regional Office, Administrative Building (1st Floor), beside Baruipur 33/11 KV Sub-Station Premises, Baruipur, Padmapukur, Kulpi Road, Kolkata – 700 144 WBSEDCL and his authorized representatives electronically from the website stated using their Digital Signature Certificate (DSC) only who have submitted EMD in online mode within scheduled date and time. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected. Summary list of technically qualified bidders will be uploaded online. Pursuant to scrutiny & decision of the Department, the list of eligible bidders will be uploaded in the web portal.

(ii) Techno-commercial Evaluation: On examination of documents submitted under different covers WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step. The bids shall be evaluated based on total price for the entire scope of work covered under this bid document. Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and because of this comparison, the lowest bid will be selected for award of contract. Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

(iii) Opening and evaluation of Financial Proposal: Financial proposals of the declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time. After opening of the financial proposal the preliminary summary result containing inter alia, name of bidders and the rates quoted by them will be uploaded. The Tender Accepting Authority may ask any of this to justify the rate quoted by that.



8. Language and measures: All documents pertain to the contract including specifications, schedule, notice, correspondences, operating and maintenance instructions, drawings or any other writings be written in English language.

9. Notification of Award: Prior to expiration of Bid validity the Employer shall notify to the successful bidder in writing the Letter of Award. The bidder shall provide unconditional acceptance of LOA within one week. Failure of the successful bidder to comply with the requirement of acceptance of LOA, shall constitute sufficient ground for the annulment of the Award and forfeiture of Bid security /EMD.

10. Corrupt or fraudulent practice: Owner expects that Bidders/Suppliers/Contractors observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, the Owner: Defines, for the purposes of this provision, the terms set forth below as follows:

- i) "Corrupt Practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution, and
- ii) "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Owner and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Owner of the benefits of free and open competition. iii) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question. iv) Will declare a firm ineligible, either indefinitely or for a stated period of time, if Owner any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract.



## GENERAL CONDITIONS OF CONTRACT FOR SUPPLY AND DELIVERY OF EQUIPMENT/ MATERIALS:

1. DEFINITATION OF TERMS: In writing these General Conditions of Contract, Specification and Bill of Quantity / Bidding Schedule (Description of materials), the following words shall have normally the meanings here-in-after indicated unless there is something in the subject matter of content inconsistent with such construction.

The Company / Purchaser / Owner / Department shall mean the WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED (WBSEDCL), having its head office at Vidyut Bhawan, Block-DJ, Sector-II, Kolkata-700091.

The Engineer-in-Charge / Controlling Officer shall mean the Engineer deployed by the company for the purpose of this contract.

Company's representative shall mean any person or persons of WBSEDCL appointed by the Company. The Vendor shall mean the Bidder who will be awarded with the contract by the Company.

The work Site shall mean the site of proposed work as detailed in the specification or any other place where the work is to be executed under the contract.

The terms Supply, transport & delivery shall mean all works to be undertaken by the Vendor as laid down under the head.

'Material description or elsewhere in the specification enclosed. When the words 'approved', 'subject to approval', 'as directed', 'accepted', 'permitted' etc. are used, the approval, judgment, direction etc. are understood to be a function of company.

Writing shall indicate any manuscript, type written, printed or other statement reproduced in any visible form.

Date of Contract shall mean the date on which the notification of award of contract / letter of award has been issued. Zero Date will be reckoned from the date of Purchase Order.

2. Contract Documents means all documents forming part of Contract (and all parts thereof) are indicated to be correlative, complementary, and mutually explanatory of the Contract Agreement. The Contract shall be read as whole.

3. Tender Submission: - Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <http://wbtenders.gov.in> (the web portal).

### 4. CONTRACT PERFORMANCE GUARANTEE/SECURITY DEPOSIT:

In respect of successful Bidder, the Earnest Money deposit on acceptance of Tender shall be converted as a part of the Security Deposit. The successful bidder shall have to submit balance Earnest money, if required, to make the initial Security money amounting to 2% of the contract price after placement of Letter of acceptance/Letter of award within specified period. Balance of Security Deposit equivalent to 10% (Ten percent) of contract amount shall be realized by recovering from the progressive bill @ 8% (Eight percent) of the amount of each such bill. In all cases the amount of recovery of the Final Bill will be so adjusted as to make the total amount of Security Deposit equivalent to 10% (Ten percent) to the value of work so executed. Bids in range of -20% to -80% of the estimated rate shall furnish an Additional Performance Security in the format given in the Annexure which shall be equal to 10% of the tendered amount before placement of



Award of Contract.

The WBSEDCL reserves the right to ask for Performance Guarantee upto 10% of the tendered amount from the successful bidder.

**5. REFUND OF EARNEST MONEY FOR SUCCESSFUL L1 BIDDER:**

For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.

The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz. 33-40267512/ 13 since payment gateway facility used by E-tender portal is maintained by ICICI. Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Corner if not created earlier.

**6. FORFEITURE OF EARNEST MONEY DEPOSIT (EMD):** (i) If successful Bidders fail to accept Purchase Order / LOI issued within their offered validity period, (ii) if any cartel is formed in their quotation in case of failure to supply material by the supplier as per delivery schedule, company may, at its discretion resort to Risk Purchase clause as provided in G.C.

**7. PAYMENT:** 100% payment of bill will be made within 45 (forty-five) days from the date of submission of bill against Original Tax Invoice/receipt, Challan signed by the Teacher In-Charges of respective Schools as mentioned in Annexure-II.

**8. GOODS & SERVICES TAX (GST):** GST at prevailing rate will be paid extra.

**9. PAYING OFFICER:** The Manager (F&A) – South 24 Parganas Region, WBSEDCL shall be the Paying Authority.

**10. CONTROLLING OFFICER:** The Regional Manager – South 24 Parganas Region, WBSEDCL.

**11. CONSIGNEE OFFICER:** The Manager (HR&A) – South 24 Parganas Region, WBSEDCL

**11. GUARANTEE/WARRANTY:** In the event of any defect in the equipment/materials arising out of faulty design, materials, workmanship within a period of 18 (eighteen) months from the date of installation of any integral part of the equipment / materials whichever is earlier the supplier shall guarantee to replace or repair the same to the satisfaction of the purchaser. If the supplier fails to do so within a reasonable time, WBSEDCL reserves the right to effect repair or replacement by any other agency and recover charges for repair or replacement from the supplier.

**12. LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:** The time of delivery of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract if the equipment / materials are Not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the material with imposition of liquidated



damage @ 1/2% of the Value of the materials beyond the

Scheduled delivery period for each week of delay Subject to maximum of 5% of the lot and accept the goods beyond the stipulated period.

13. MANNER OF EXECUTION OF CONTRACT: The successful bidder has to submit acceptance of the LOI / Order within 7 (Seven) days from the date of issue of the Letter of Intent / Order.

14. EXTENSION OF TIME: An extension of time without imposition of liquidity damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted timely (within schedule time of completion) by the contractor who has to establish that the extension of time required by him is not due to his fault.

15. RISK PURCHASE: The time of delivery (offer for inspection) or physical dispatch stipulated in the purchase order shall be deemed to be of the essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the said purchase order/contract/letter of intent, the purchaser shall be entitled to purchase such consignment or if not available, the best and nearest available substitute elsewhere on the account and at the risk of the supplier or to cancel the contract and the supplier shall be liable to compensate for any loss or damage which the purchaser may sustain by reason of such failure on the part of the supplier. The Company at its discretion may not issue subsequent tender if earlier Purchase Order against earlier tender is not executed fully. If there is a failure to execute the contract fully, WBS&EDCL reserves the right to forfeit Earnest Money deposit/cash security to the extent of loss so suffered by the WBS&EDCL on risk purchase or otherwise, and may deduct the additional amount, if any, so incurred by the Company from other claim / bill lying with the WBS&EDCL.

16. LEGAL JURISDICTION: If any dispute or difference arises with respect to quality/quantity of the equipment/materials pertaining to this order or any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata.

17. FORCE MAJEURE: The supplier shall be under no liability if he is prevented from carrying out any of his obligations by reason of war, invasion, act of foreign country, hostilities (whether war declared or not), riots, civil commotion, mutiny, insurrection, rebellion, revolution, accident, earthquake, fires, floods Govt. order and/or restrictions (except power supply restriction) delay or inability to obtain materials due to import or other statutory restriction and other cause beyond the reasonable control of the supplier. However, such force majeure circumstances are to be intimated immediately and to be established subsequently with proper documents/proofs to the entire satisfaction of the purchaser.

18. CANCELLATION / TERMINATION OF ORDER (if placed): The time for effecting complete supply and delivery of the above materials/equipment as indicated through the delivery schedule enclosed shall have to be treated as the essence of the contract. The Company reserves the right to repudiate the contract if the above period is not strictly adhered to. In the event of failure in effecting the desired supply and delivery of the above equipment/materials within above stipulated due date as incorporated through the schedule enclosed, the above order may be cancelled on submission of necessary notice in this regard and fresh order may be placed on the next higher bidder or on any other bidder, as a result of which the extra cost thus liable to be incurred shall be realized from the original supplier's pending bills which may be lying with the WBS&EDCL.



ANNEXURE –I

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER (For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I, \_\_\_\_\_, Partner/Legal Attorney/Accredited representative of M/S \_\_\_\_\_, solemnly declare that:

1. We are submitting Tender for the Work \_\_\_\_\_ against Tender Notice No \_\_\_\_\_ Dated \_\_\_\_\_

2. None of the Partners of our firm is relative of employee of W.B.S.E.D.C.L.

3. All information furnished by us in respect of fulfilment of eligibility criteria and qualification information of this Tender is complete, correct and true.

4. All documents/credentials submitted along with this Tender are genuine, authentic, true and valid.

5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Signature of the Bidder

Dated \_\_\_\_\_



**ANNEXURE-II**

**Format of Letter of Bid**

**LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-tendering PORTAL OF NIC)**

To.

The Tender Committee

Sub : Letter of Bid for the work

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Ref : 1. NIT No \_\_\_\_\_ dated \_\_\_\_\_

2. Tender Id No \_\_\_\_\_

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance/Work Order shall constitute a binding contract between us.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Signature of the Bidder

Dated \_\_\_\_\_



### ANNEXURE-III

Dated: \_\_\_\_\_

#### **DECLARATION BY THE BIDDER**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein. I/We have also carefully gone through the 'Bill of Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed construction in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Postal address of the Bidder



### ANNEXURE-III

Dated: \_\_\_\_\_

#### DECLARATION BY THE BIDDER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein. I/We have also carefully gone through the 'Bill of Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed construction in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Postal address of the Bidder